

20RFP077 Internet Router Upgrade - South Campuses

Attachment C – Final Acceptance Checklist (Example)

Site Name: _____
 Inspector Name: _____
 Inspection Date: _____
 Acceptance Signature: _____

This form is to be used by AISD personnel to document observations, issues, and punch list items discovered during post-installation site inspection(s). The inspector should bring the pre-installation design documentation (if applicable), the post-installation “as-built” documentation, the most current punch list, and a camera to document any issues. **AISD will not accept a school as finished until ALL documentation is correct and delivered to AISD.**

MDF:

Accepted	Description	Comments

alled in an LIU
 that is correctly labeled.

	B. Fiber LIU placed in location specified in design documents.	
	C. Copper cable plant neatly installed and correctly labeled.	
	D. Copper patch panel rack placement matches design documentation.	
	E. Horizontal wire management rack placement matches design documentation.	If not yet installed count boxes. Count= This includes IDF units.
	III. LAN Core Switch	

D. Core switch

	cable guides installed.	
	E. Host name and IP address labels placed on front of Catalyst 4500.	
	F. AISD asset tag placed on front of core switch.	

Accepted	Description	Comments
	J. All switch uplink cables neatly dressed, placed in wire management, and correctly labeled.	
	K. After connecting to randomly selected ports on each switch, a computer can dynamically obtain IP information and access various internal and external resources.	
	L. Copper patch panel quantity and rack placement matches design documentation.	
	M. Copper cable plant neatly installed with cable and patch panel ports correctly labeled.	
	N. Copper patch cables connect patch panel ports to switch ports in a 1-to-1 correspondence.	
	O. Copper patch cables neatly dressed and placed in wire management.	